

5 June 2020



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ELMGREEN

Dominic Bergin BA(Hons) NPQH
Headteacher

Dear Year 10 Families

I hope you are all well. From Monday 8 June we will be offering Live Online Lessons for Year 10. We have already started Live Lessons with Key Stage 3 this week and are excited to see Year 10 from Monday.

Live Lessons will supplement the work and resources shared on Google Classroom. Students will have an opportunity to communicate with teachers whilst the lesson is in progress to support their learning. We absolutely understand that in these unique times the timetable below may not work with new family life and therefore the lessons will be recorded and shared on Google Classroom. The timetable below shows when live lessons will be taking place:

"Live Lessons" - online via Google Meets - begin Monday 8 June					
	Monday	Tuesday	Wednesday	Thursday	Friday
09:45-10:30	Science	Option D	English	Maths	
13:30-14:15	Option B	Option A		Option C	
	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>	
	Art	Computing	Art	Classics	
	Business	Drama	Business	Dance	
	French	Food & Nutrition	French	French	
	Geography	History 1	Geography	Geography	
	Music BTEC	History 2	History	History	
	Product Design	ICT BTEC	Music	Spanish	
	Religion 1	Spanish 1	PE		
	Religion 2	Spanish 2	Sport BTEC		
	Spanish				

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email admin@the-elmgreen-school.org.uk
website www.the-elmgreen-school-org.uk



Company Number 10679690

All lessons will take place on Google Meet - students will need to know their class “nickname” in order to get into their lesson. Students must sign into Google Classroom before they can access these live lessons. They must be signed in using their @the-elmgreen-school.org.uk email. If your child does not know their login details for Google Classroom please email admin@the-elmgreen-school.org.uk requesting these are resent to you.

If you are using a tablet/phone for the call you will need to download 'Google Meet' in your app store. <https://support.google.com/meet/answer/7291339?co=GENIE.Platform%3DAndroid&hl=en>

The Elmgreen School has adopted the online platform ‘Google Classroom’. It is a secure platform which provides an opportunity for ‘live lessons’. The expectation is that students treat the live experience as a lesson, and therefore follow the school’s Behaviour Policy which can be found on our website. Outlined below is the protocol relating to ‘live’ on line lessons. Please can students and families read carefully.

Protocol

- Students should be prepared for the lesson. They should have the correct equipment and electronic devices other than the one being used to view the lesson should be turned off.
- Teaching should take place in a space appropriate for online lessons; a front room or study is appropriate, a bedroom or bathroom is not. Teachers need to be aware of what students can see behind them if they are filming at home.
- The advice given to parents/carers is that they should be nearby and, where possible, remain so during the online lesson.
- Extra care must be taken by all parents/carers to ensure that private or sensitive information and data is not accidentally shared during a video-lesson. Bills, receipts, documents (both physical and digital) and letters/emails should not be on display. All members of both households should be aware that the video lesson is taking place and be mindful of this.
- Students do not have to be in uniform, but do need to be appropriately dressed. If they are taking part in the live feed and not dressed appropriately their lesson will be terminated.
- Students should not record the lesson or send the recording to other students.
- Students should not make inappropriate comments during the session or record the session and subsequently distribute the recording. Any misuse of the ‘live lesson’ or any forms of cyber bullying will lead to sanctions as outlined in the school’s Behaviour Policy.
- The ‘live lesson’ will be recorded by the school for safeguarding purposes.
- Students have the option to be involved in the lesson, but not be seen or heard via the video link.
- Teachers will only be communicating with students and families through ‘Google Classroom’.

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We look forward to seeing you virtually this coming week and on site this term.

Mr Bergin will write to update you next week about the arrangements for Year 10 coming into school.

Yours faithfully

Mrs O'Hana-James, Mr More and Mr Sullivan

Deputy Headteacher, Assistant Headteacher, Associate Assistant Headteacher

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