



PERSON SPECIFICATION

EXAMINATION INVIGILATOR

Please provide evidence for the criteria detailed the Person Specification in the supporting statement of your application form

Person Specification

Essential

1. Ability to communicate effectively orally and in writing including clear legible handwriting
2. Ability to give clear oral instructions
3. Ability to follow and understand procedures and regulations
4. Ability to observe confidentiality
5. Ability to make decisions quickly and act confidently
6. Ability to understand, share and support the vision and aims of the school

Desirable

1. Understanding and knowledge of schools and the system of public examinations
2. Previous experience in examination invigilation.