

January 2010

Dear Families,

Family Conference and Subject Meetings

Following consultation with parents, carers, staff and governors the range of opportunities for families to meet with tutors and subject staff has been finalised.

Tutors will meet with families twice a year, in November and March, as part of the Family Conference Target Setting meeting, by appointment. These meetings will take place between 4pm and 7.30pm. Tutors will review targets during PLS, to monitor student progress. The next Family Conference Target Setting meeting will be held in March when targets set in November will be reviewed. Letters will be sent out shortly with appointments.

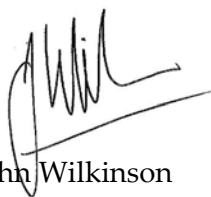
Should families have specific additional issues that cannot be raised at Family Conference there is an opportunity to meet subject teachers for a short 'drop in' session. There are four such evenings and all staff from a selection of subjects will be present to speak to families on a first come first served basis. The dates and subjects available are detailed below. This information is also published on the website.

Date	09/02/10	27/04/10	05/05/10	25/05/10
Subject	English	Maths	Science	History
Subject	Art	Music	IT	Citizenship
Subject	Drama	Technology	PE	Geography
Subject	MFL			RE

We look forward to meeting families for both the Family Conference and Subject Evenings this year.

Please find on the reverse of this letter a notice to all families about attendance at school.

Yours sincerely



John Wilkinson
Acting Headteacher